

Setting up your e-mail in Mac OS X

You will need

These details will be provided with you by beachshore.

Email address : this is normally in the format **yourname@yourdomain.com**

Password : a series of numbers and letters

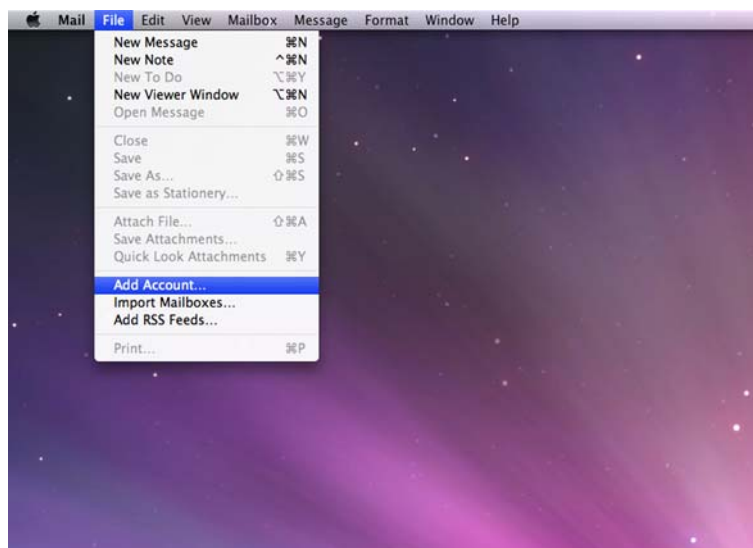
POP3 server : this is normally in the format **mail.yourdomain.com**

SMTP server : this is normally in the format **mail.yourdomain.com**

1. Start Mail

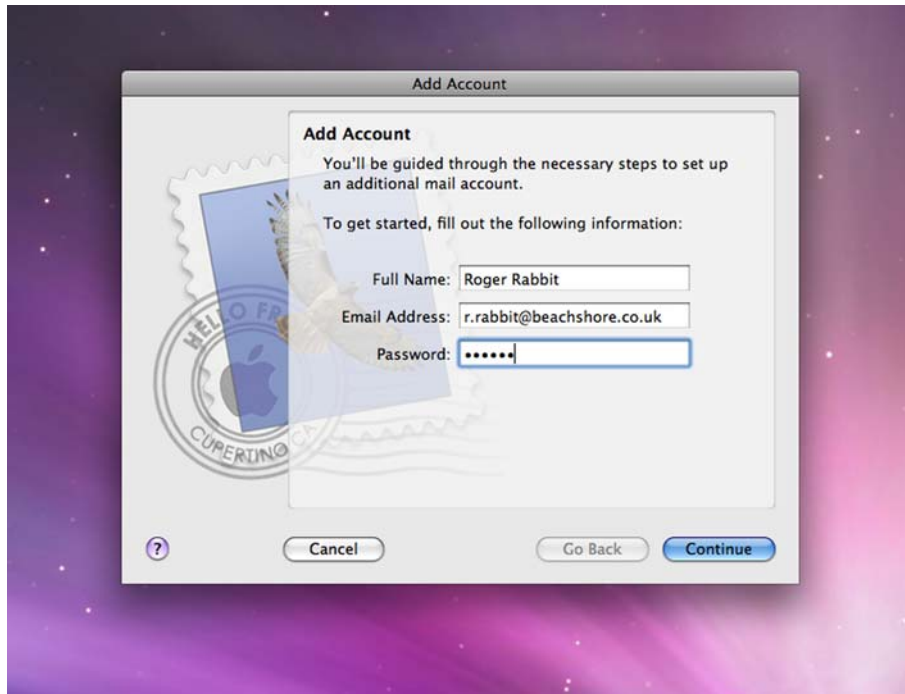


2. Adding a new account



From Mail's **File** menu, choose **Add Account**.

Enter your Full Name, Email Address and Password

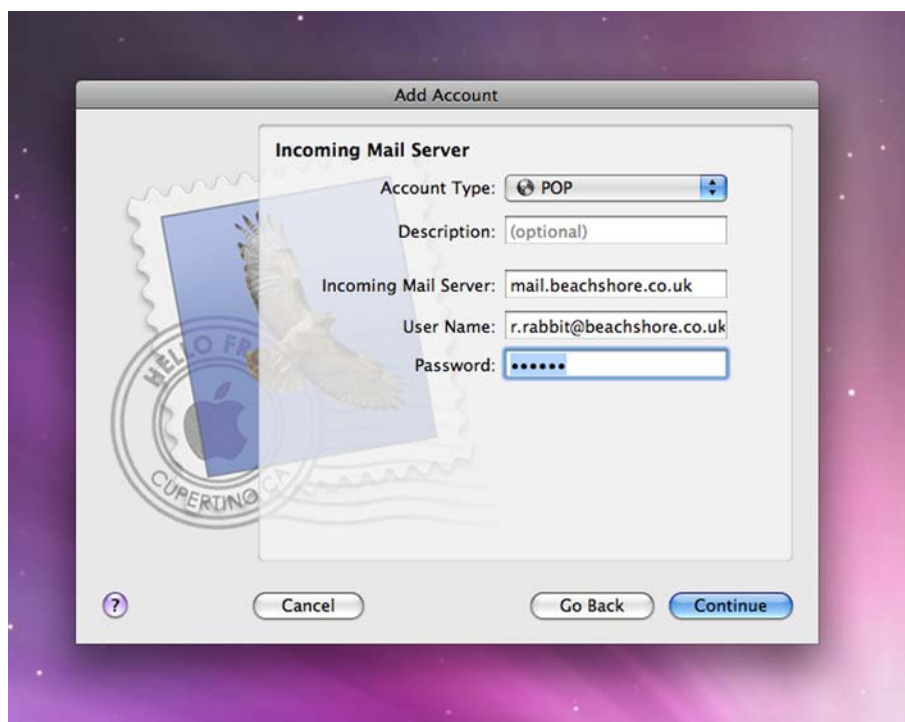


Set **Account Type** to **POP**

Incoming Mail Server : as supplied by beachshore

User Name : your full email address as supplied by beachshore

Password : your email password as supplied by beachshore



Tick to **Use Secure Sockets Layer (SSL)** and select **Authentication : Password**



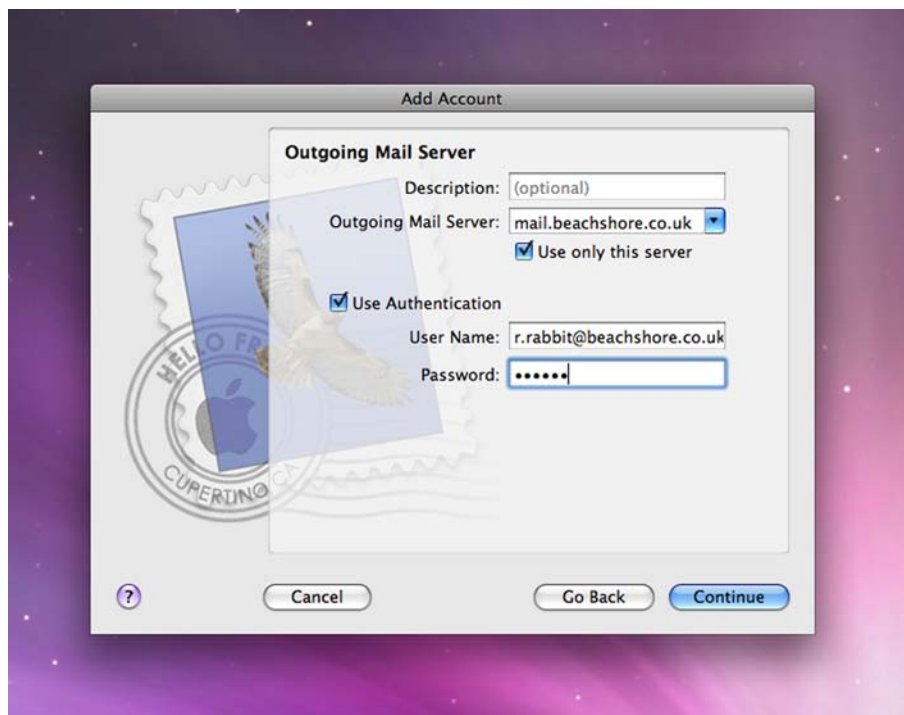
Outgoing Mail Server : as supplied by beachshore

Tick to **Use only this server**

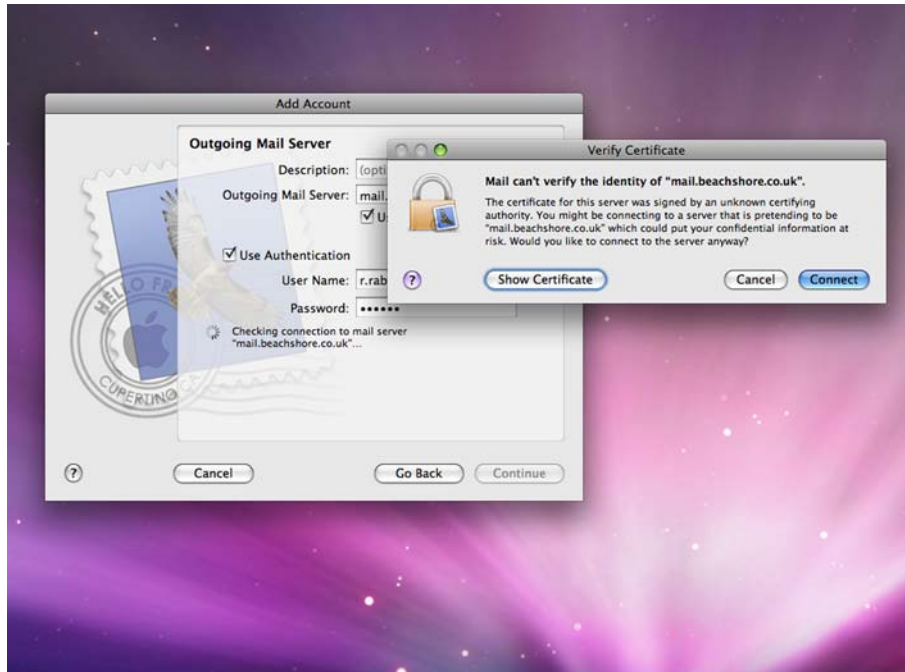
Tick to **Use Authentication**

User Name : your full email address as supplied by beachshore

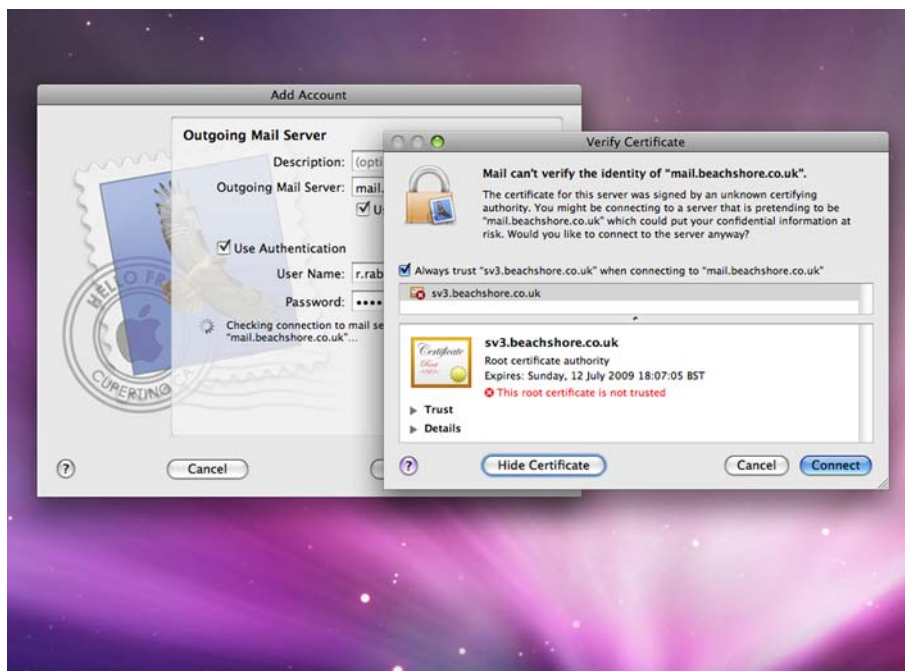
Password : your email password as supplied by beachshore



If you are asked to **Verify Certificate**



Click to **Show Certificate** then tick the box to **Always trust** the beachshore server



Tick to **Take account online** then click **Create**



You may now send and receive email from your account.

